



**Planning and  
Environmental Resources**

10 E. Mesquite Blvd., Mesquite, NV 89027

Phone: (702) 346-2835 Fax: (702) 346-5382

## Conditional Use Permit

### Project Information

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number(s): \_\_\_\_\_

Existing Zoning: \_\_\_\_\_ Gross Acres: \_\_\_\_\_

Please explain the intent of this request: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Applicant Information:

Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Email: \_\_\_\_\_ Fax No. \_\_\_\_\_

Applicant (if different than Owner) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Email: \_\_\_\_\_ Fax No. \_\_\_\_\_

Contact Person/Representative (if different than Owner): \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Email: \_\_\_\_\_ Fax No. \_\_\_\_\_

### Office Use Only

Case No. \_\_\_\_\_ Application Fee \$ \_\_\_\_\_

Date Received: \_\_\_\_\_ Noticing Fee \$ \_\_\_\_\_

Received By: \_\_\_\_\_ Planner: \_\_\_\_\_



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### Checklist:

Please use the following list to prepare your complete application. If any information is missing, inaccurate or incomplete, the application will be deemed invalid and **will not** be accepted for processing.

- ☐ Application fee of \$350 is due upon submittal.
- ☐ Noticing Fee Deposit of \$300 is due upon submittal. (A minimum of 30 notices must be mailed at \$10 per notice.) The balance amount for more than 30 notices is due upon completion of mailing.
- ☐ One (1) original signed application.
- ☐ One (1) original, current and fully signed Affidavit(s) plus one (1) copy.
- ☐ One (1) original legal description of the property plus one (1) copy. (A metes and bounds description is required if the property is not platted.)
- ☐ Two (2) 24" x 36" site plan **folded to 9" x 12" size** (please refer to Mesquite Municipal Code (MMC) Section 9-5-3C).
- ☐ One (1) original 8 ½" x 11" site plan plus one (1) copy.
- ☐ Traffic Impact Analysis: Required if project will generate more than five hundred (500) vehicle trips per day based on Institute of Transportation Engineer trip generation rates (Please refer to MMC Section 9-9-6C).